



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM

CID-2026-085

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public and Private Secondary School Heads
All Others Concerned

FROM: **RONNIE S. MALLARI, PhD, CESO III**
Regional Director
Concurrent, Officer-in-Charge
Office of the Schools Division Superintendent

SUBJECT: **ADMINISTRATION OF TECHNICAL ASSESSMENT OF THE
COMPUTER-BASED NATIONAL CAREER ASSESSMENT
EXAMINATION (CB-NCAE) FOR GRADE 10 FOR SCHOOL YEAR
2026-2027**

DATE: October 8, 2026

1. Relative to Bureau of Education Assessment (BEA) Advisory No.019, s. 2026 dated September 1, 2026, titled *Extension of the Administration of the Technical Assessment for the Computer-Based National Career Assessment Examination (CB-NCAE) for School Year (SY) 2026-2027*, this Office announces the conduct of the said activity from **October 15 to October 30, 2026** for Grade 10 learners in all public and private secondary schools in the Schools Division of Marinduque.
2. In connection with this, all school testing personnel are directed to ensure the readiness of test takers, log-in credentials, computers/laptops, and stable internet connectivity prior to and during the conduct of the assessment.
3. Schools that need to transfer their learners to other testing centers shall secure parental/guardian consents and undertake all necessary precautionary measures to ensure the safety of learners throughout the activity.
4. The Division Testing Coordinator, Education Program Supervisors, and Public Schools District Supervisors are enjoined to closely monitor and provide technical assistance to all public and private schools within their respective jurisdictions.



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5. The Schedule of Administration and the Monitoring Tool are attached as Enclosures No. 1 and 2 for your reference and guidance.
6. For further inquiries, kindly contact the Curriculum Implementation Division (CID) Chief Education Supervisor **Mr. John M. Chavez** and Division Testing Coordinator, **Mr. Freddie M. Malabayabas** at CP No. 0956-150-1627.
7. Immediate dissemination of and strict compliance with this Memorandum are directed.

CID/FMM



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SCHEDULE OF ADMINISTRATION

No.	Name of School	Testing Center	Date of Administration
A. Boac District			
1	Marinduque National High School	Marinduque National High School	October 19-23 & 26, 2026
2	Ilaya NHS	Ilaya NHS	October 23, 2026
3	Cawit NHS	Cawit NHS	October 19, 2026
4	ESTI	ESTI	October 19, 2026
5	St. Mary's College	St. Mary's College	October 16, 2026
6	MarSU-Laboratory School	MarSU-Laboratory School	October 16, 2026
B. Buenavista District			
7	Bagtingon NHS	Bagtingon NHS	October 22, 2026
8	Buenavista NHS-Main	Buenavista NHS-Main	October 21-23, 2026
9	BNHS-Bagacay Annex		October 23, 2026
10	BNHS-Daykitin Annex	BNHS-Daykitin Annex	October 20, 2026
11	BNHS-Sihi Annex	BNHS-Sihi Annex	October 20, 2026
12	Yook NHS	Yook NHS	October 28, 2026
13	BNHS-Lipata-Tungib Annex		October 29, 2026
14	Marinduque Victorian College	Marinduque Victorian College	October 15, 2026
C. Gasan District			
15	Bangbang National High School	Bangbang National High School	October 19-21, 2026
16	Bognuyan NHS	Bognuyan NHS	October 20-23, 2026
17	Paciano A. Sena Memorial HS	Paciano A. Sena Memorial HS	October 22-23, 2026
18	Tapuyan NHS	Tapuyan NHS	October 28, 2026
19	Tiguion NHS	Tiguion NHS	October 19-20, 2026

20	Marinduque Midwest College	Marinduque Midwest College	October 15, 2026
21	Marinduque Christian Academy	Marinduque Victorian College	October 16, 2026
	D. Mogpog District		
22	Argao NHS	Argao NHS	October 19, 2026
23	Balanacan NHS	Mogpog CNHS	October 19, 2026
24	Butansapa NHS	Butansapa NHS	October 26, 2026
25	Mogpog Comprehensive NHS	Mogpog CNHS	October 21-22, 2026
26	Sayao NHS		October 20, 2026
27	Puting Buhangin NHS	Puting Buhangin NHS	October 20, 2026
28	Marinduque Academy Inc.	Marinduque Academy Inc.	October 15-16, 2026
29	Quezon-Roxas High School	Quezon-Roxas High School	
	E. Santa Cruz East		
30	Makapuyat NHS	Makapuyat NHS	October 26-29, 2026
31	Alobo NHS	Tagum NHS	October 21, 2026
32	Masaguisi NHS		October 22, 2026
33	Tagum NHS		October 22-23, 2026
34	Tambangan NHS	Tambangan NHS	October 23, 2026
35	Malindig Institute Foundation, Inc.	Malindig Institute Foundation, Inc.	October 16, 2026
36	Saint Joseph the Worker Academy	Saint Joseph the Worker Academy	October 15, 2026
	F. Santa Cruz North		
37	Dolores NHS	Dolores NHS	October 29, 2026
38	Punong NHS	Landy NHS	October 19, 2026
39	Hupi NHS	Hupi NHS	October 23, 2026
40	Botilao NHS	Botilao NHS	October 23, 2026
41	Ipil NHS	Ipil NHS	October 22, 2026
42	Kasily NHS	Kasily NHS	October 26, 2026

43	Landy NHS	Landy NHS	October 20-21, 2026
	G. Santa Cruz South		
44	Kilo-kilo NHS	Kilo-kilo NHS	October 20, 2026
45	Maniwaya NHS	Maniwaya NHS	October 26-27, 2026
46	Matalaba NHS	Matalaba NHS	October 21-23, 2026
47	Mongpong NHS	Mongpong NHS	October 23, 2026
48	Polo NHS	Polo NHS	October 28-29, 2026
49	Holy Infant Parochial School	Holy Infant Parochial School	October 19, 2026
50	SCI (Marinduque) Inc.	SCI (Marinduque) Inc.	October 16, 2026
51	SCI (Night HS)	SCI (Night HS)	October 16, 2026
52	Marcopper School	Marcopper School	October 16, 2026
	H. Torrijos District		
53	Bonliw NHS	Bonliw NHS	October 23, 2026
54	Matuyatuya NHS	Matuyatuya NHS	October 28-30, 2026
55	Malibago NHS	Malibago NHS	October 26-28, 2026
56	Maranlig NHS	Maranlig NHS	October 26-28, 2026
57	Poctoy NHS	Poctoy NHS	October 21-23, 2026
58	Sibuyao NHS	Tigwi NHS	October 23, 2026
59	Tigwi NHS	Tigwi NHS	October 22-23, 2026
60	OMPSA	OPMSA	October 15-16, 2026

FORM 6: MONITORING FORM

NCAE Computer-Based Monitoring Form

- **Introduction:** This form is the official tool used by the Monitoring Team to report on the quality of test administration across all monitored testing centers within the Division.
- **Objective:** To present an overall assessment of the Division's compliance with standardized computer-based testing protocols and national security measures.
- **Purpose:** To provide the Division Testing Coordinator (DTC) with the primary consolidated evidence needed to verify the integrity and technical success of the assessment across the division.

Respondent: _____ (Position of Test Monitor)

Frequency: One submission per School

Section 1 – School Information

- District: _____
- School: _____
- Complete Name of Test Monitor: _____
- Date of Visit/s: _____

Section 2 - Aggregate Compliance Checklist

Directions: Based on all schools visited, indicate the general level of compliance.

- **Technical Readiness:**

- o ☐ All testing centers monitored successfully ran system diagnostics.
- o ☐ Most testing centers had fully functional peripherals (mice/keyboards).
- o ☐ Contingency plans (backup power/offline mode) were evident.

- **Physical Environment:**

- o ☐ Most testing centers had adequate ventilation and lighting.
- o ☐ Privacy partitions or sufficient spacing were consistently implemented.

- **Security & Process:**

- o ☐ Standard gadget collection protocols were followed in all testing centers.
- o ☐ Proctors were observed to be active and attentive division-wide.

• **Observations/Irregularities/Remarks:** _____

Section 3 - School-Wide Test Monitor's Ratings

Directions: Rate the testing center on a scale of 1 to 5 based on the rubrics below.

CRITERIA RATING	RATING (1-5)	JUSTIFICATION
A. Technical Readiness		(e.g., "Internet was slow, 2 units crashed")
B. Admin Compliance		(e.g., "Proctors were attentive, phones secured")
C. OVERALL RATING		Average of A and B)

Criterion A: Technical Readiness & Stability

Focus: Hardware, Internet, Power, System Diagnostics, Data Submission

- 5 (Excellent): 100% smooth. No interruptions. Diagnostics passed. Fast submission.
- 4 (Very Satisfactory): Minor glitches (1-2 units) resolved instantly. No delay.
- 3 (Satisfactory): Intermittent lag or crashes, but all examinees completed and submitted the test.
- 2 (Poor): Significant delays. Power/Internet failure required shifting to offline mode or caused major stress.
- 1 (Critical Failure): Test cancellation, inability to submit data, or insufficient units for examinees.

Criterion B: Administrative Compliance & Security

Focus: Proctor behavior, Mobile phone confiscation, Testing environment, Schedule

- 5 (Excellent): Strict adherence to DO 55 s. 2016. Phones confiscated. Proctors are active. Quiet room.
- 4 (Very Satisfactory): General compliance. Minor lapses (e.g., Signage placement, seating arrangement) that didn't affect integrity.
- 3 (Satisfactory): Compliance evident but passive. Proctors chatting or not patrolling actively. Noise distractions.
- 2 (Poor): Security lapses (e.g., Examinees holding phones). Proctors are unfamiliar with guidelines.
- 1 (Critical Failure): Cheating incidents, leakage of test items, or unauthorized personnel inside the room.

Section 4 - Challenges and Solutions

Directions: Briefly describe the most significant challenges encountered during your test monitoring and how they were addressed at the school level.

● Major Challenges Observed: _____

● Solutions/Interventions Provided: _____

Section 5 - Recommendations

Directions: Provide high-level suggestions for future computer-based national assessments. These should focus on systemic improvements for the Division or Central Office.

Section 6: Certification

● **Attestation:** I certify that the attendance numbers above are accurate and ready for consolidation.

● Signature Over Printed Name: _____
● Date: _____